

## **JOB DESCRIPTION**

**DEPARTMENT:** Water  
**POSITION TITLE:** Laborer  
**REPORTS TO:** Water Superintendent  
**FLSA CATEGORY:** Full-Time/Hourly  
Laborer Pay Range October 2018  
\$17.08 – 18.65

### **Definition:**

Incumbent drives and operates equipment designed to provide the best quality of water to the residents of Delphi as well as other various duties.

### **ESSENTIAL FUNCTIONS AND DUTIES**

1. Assists in repairs to the water system
2. Paint and minor repair to fire hydrants
3. Lawn mowing and weed-eating
4. Paint well buildings and piping
5. Assist in daily duties
6. Safely, skillfully, and efficiently operate department equipment, machines, tools, and vehicles to perform job functions.
7. Wash and clean vehicles and equipment
8. Distribution line repairs and meter repairs.
9. Customer service

### **NONESSENTIAL FUNCTIONS AND DUTIES**

1. Performs light building maintenance.
2. Clean department equipment and report problems to Water Superintendent.

### **MINIMUM QUALIFICATIONS**

1. The ability to use hand and power tools.
2. Knowledge of the proper use of a variety of construction materials.
3. The ability to operate various light equipment.
4. The ability to follow simple verbal and written instructions.
5. Subject to random drug testing compliance.
6. Ability to operate medium equipment such as dump trucks.
7. Ability to deal in an informative and tactful manner with the public.
8. Ability to continually manage changing priorities.
9. Work safely without presenting direct threat to self or others.
10. Valid Indiana Driver's License.

### **DESIRED QUALIFICATIONS**

1. Ability to operate lawn mower and weed-eater
2. Valid Indiana Driver's License required, CDL – Class B with Air Brake Endorsement. Subject to random Drug Testing Compliance
3. Knowledge of Distribution Lines and Chemical Feed Equipment.

4. Class WT2 and DSL water certifications or the ability to obtain.

**WORKING ENVIRONMENT**

1. Incumbent spends most of the day in the outdoor environment. Incumbent usually works normal hours (7:00 a.m.- 4:00 p.m. Mon – Fri.).
2. Incumbent is required to lift heavy objects (75 lbs.) periodically. He/She must be mobile in a variety of work environments, including, climbing, entry into confined spaces, walking, standing, carrying, pushing, pulling, balancing. Incumbent also stoops, crouches, kneels, reaches, handles and fingers equipment and tools.
3. Incumbent is exposed to extreme weather conditions.
4. Due to the fact that the incumbent may be called upon to do other laborer/operator jobs in the Water department, he/she must have the physical capability to perform these duties.
5. The incumbent is required to follow the Water Department dress code. Appropriate personal protective gear must always be worn in certain conditions in order to maintain safety rules and regulations.

The above declarations are not intended to be an “all inclusive” list of duties and responsibilities of the job described. Rather, they are intended only to describe the general nature of the job.

APPROVAL \_\_\_\_\_

DATE \_\_\_\_\_