

BOARD OF WORKS
DECEMBER 16, 2013
1:00 P.M.

Mayor Randy Strasser opened the meeting for official business.

Minutes from the December 2, 2013 meeting were presented for approval. Dick Traeger noted a couple minor mistakes in the minutes but made the motion to approve the minutes as presented. Second by Carolyn Pearson. Motion carried. (3-0)

Claims were presented for approval and payment in the amount of \$372,404.50. Mayor Strasser asked for questions or comments. Carolyn Pearson mentioned she felt the invoice from Umbaugh for bond work was high but also noted she is very conservative by nature. Carolyn Pearson made the motion to approve the claims as presented. Second by Dick Traeger. Motion carried. (3-0) Mayor Strasser noted the money for payment to Umbaugh comes out of the bond contingency line item.

OLD BUSINESS:

Matt Burkhart – Dick Traeger explained he was down by Matt's property again and more clean up had been done. Dick reported he will continue to check on the situation.

Mayor Strasser asked Carolyn about her thoughts in regards to the clothing allowance for employees. Carolyn stated she is fine with the clothing allowance and feels it should apply to all departments alike. Carolyn asked Dick for his thoughts and Dick feels we can go forward when we see totals for the year. Leanne noted her office keeps a spread sheet on the departments and none of our department heads have spent more than their budget allowed. Most of the departments are under budgeted amounts. Carolyn also explained she feels the clothing allowance should not be given to individual employees but the responsibility should stay with the department heads to control.

Mayor Strasser asked Aaron Lyons if he had any issues for the BOW and he responded he did not. Mayor Strasser asked Dick VanSickle if he had any issues for the BOW and he responded he did not. Mayor Strasser asked Craig Myers if he had any issues for the Bow and he responded he did not.

Mayor Strasser noted Justin Wilson and Brook McCain, police officers and brought letters to the BOW and he was disappointed the officers had not talked with their department head. Mayor Strasser noted the officers had concerns about vacation days. Brook McCain addressed the BOW members and reported the issues involved. Brook had received permission from the BOW in December of 2011 to roll over an additional 8 days along with the 10 days he was carrying forward to 2012. There was several months during 2011 when the department functioned while short one man. Brook does the scheduling and did not feel he could take vacation time. He was not aware the BOW had agreed to the additional 8 day roll over with the condition the 8 days would be used in 2012. He also noted that Justin would still be cut 3 days if the present vacation plan was put in effect. Leanne explained her office will assume responsibility for Brook not being aware of the condition placed on the 8 day extension even though she

feels Brook and his supervisor should have had communications on the issue. Leanne also explained that Justin has been with our police department for 11 years and with the new table addressing vacation time, Justin will lose 3 days each year until he reaches his 15th year of service with the department. Leanne noted it would be very easy to grandfather Justin in until he reaches his 15th year as it only has to be addressed on his service record and payroll info. Brook asked the BOW to allow him to carry the 8 days forward in 2014 and promises he will use them. Mayor Strasser will work with Leanne and contact our city attorney through email and work out this issue. The policy manual is not ready at this time and hopefully will be ready for the January council meeting.

With no other business for the BOW, meeting was adjourned at 1:30 P.M.

Mayor Randy Strasser


Carolyn Pearson


Dick Traeger

Leanne Aldrich, Clerk Treasurer