

BOARD OF WORKS
AUGUST 19, 2013
1:00 P.M.

Mayor Randy Strasser called the meeting to order and noted Carolyn Pearson and Dick Traeger were present for the meeting.

Minutes of the August 5, 2013 meeting were presented for approval. Carolyn Pearson made the motion to approve the minutes with corrections already made. Second by Dick Traeger. Motion carried. (3-0)

Claims were presented in the amount of \$379,175.34. Mayor Strasser explained \$122,000+ was reimbursable and \$50,000 was for dispatch. Mayor Strasser explained the issue with dispatch is in care of our attorney to negotiate. Carolyn Pearson questioned if we had written a letter to withdraw as our contract states. Mayor Strasser explained the letter had been delivered to the county last year. Carolyn Pearson made the motion to approve the claims as presented. Second by Dick Traeger. Motion carried. (3-0)

NEW BUSINESS:

- A. Aaron Kitchens represented VS Engineers presented a change order for HHH 2C. The change order includes pricing additions for the wet well and valve vault structural work in the amount of \$7,400.00; pricing reductions for the controls changes of \$4,916.00 and this makes a total contract increase of \$2,484.00. Carolyn Pearson questioned if this was a design flaw. Aaron replied it was to make the project better. Mike Turchi of BF&S explained it was something that needed to be done and was for the protection of Delphi. Mayor Strasser stated that Dick VanSickle will be signing authority on change orders. Dick Traeger made the motion to approve the change order #1 for HHH 2C in the amount of \$2,484.00. Second by Carolyn Pearson. Motion carried. (3-0)
- B. Dick VanSickle presented a quote from EJP for attachments to our sensors that would make them radio read meters. Normally the cost is \$150 per attachment but we have the opportunity to purchase for \$100 per unit. There are 150 available to purchase. This is one component to the original bid of \$400,000 to convert our service over to radio read. This bid included meters, attachments, antennas and software. Dick noted we could change out the entire town if we spend \$5,000 each month for the attachments. Craig Myers, foreman of the water department, explained we would do a route at a time and when this system is up and running we would have the ability to run reports from the office that would immediately detect leaks. Carolyn Pearson made the motion to purchase 149 radio read attachments at the special price of \$100 per unit. Second by Dick Traeger. Motion carried. (3-0)

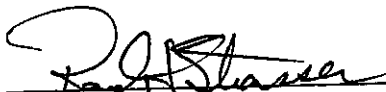
Craig Myers questioned if it would be acceptable for him to purchase 33 new attachments each month. This will read the meters we have now. The present meters have a 10 year warranty and time is running out on these meters. New meters have a 20 year warranty. New meters have a cost of \$120 and the upgrade for radio read is an additional \$150. Dick Traeger made the

motion to purchase 33 attachment upgrades each month until enough are purchase for all meters in the city. Second by Carolyn Pearson. Motion carried. (3-0)

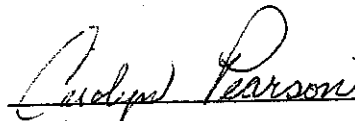
OLD BUSINESS:

- A. Stellar: A meeting with state officials had determined the federal government had changed funding procedures for facades. Each building will have to have a structural inspection. An addendum to the amendment will be needed to approve the additional expense. There are 37 buildings in the façade improvement and possibly ½ could have structural issues. Carolyn Pearson agreed we do not want to put money into facades if the structure is unsound. Mayor Strasser noted the additional expense will be reimbursable. Dick Traeger made the motion to approve the amendment allowing the structural inspections on the buildings in the façade project. Second by Carolyn Pearson. Motion carried. (3-0) Debbie Lowe, reporter for Carroll County Comet, questioned who would pay for the additional cost. Mayor Strasser replied the total is set and this reduces the cost.
- B. Capital Improvement: Final figures on the capital improvement projects in regard to rate increases and bonds have been changed. \$200,000 has been removed from wastewater as they have paid back the loan to the water department. These final figures will go to Umbaugh and they will make a rate structure. A meeting with IPC and US Ag was held and letters from both are anticipated by the end of the month. On the 28th or 29th we will have a special meeting to look at the final numbers. We anticipate moving forward on the ordinance and bond issue at the council meeting on September 3, 2013.
- C. Personnel Policy: Mayor Strasser has spent time on the personnel policy and has some changes to recommend. The process brings the police department in with the city benefit plan and will need some additional tweaking. These changes will be taken to the council and then brought back to BOW for final approval.

Meeting adjourned at 1:50 PM



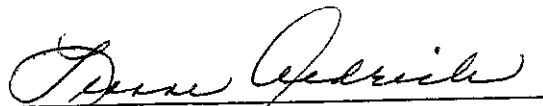
Mayor Randy Strasser



Carolyn Pearson



Dick Traeger



Leanne Aldrich, Clerk Treasurer