

BOARD OF WORKS

JUNE 17, 2013

1:00 P.M.

Mayor Randy Strasser called the meeting to order. Carolyn Pearson was present for the meeting and Dick Traeger was absent.

Minutes from the meeting held on June 3, 2013 were presented for approval. Carolyn Pearson made the motion to approve the minutes as presented. Second by Randy Strasser. Motion carried. (2-0)

Claims were presented in the amount of \$146,821.91. Leanne Aldrich noted that two of the claims will need to be edited before checks are written. The appropriation numbers need to be changed. Leanne had brought the two claims to the attention of Mayor Strasser and suitable appropriation numbers will be used. Leanne explained her responsibility for making sure claims are paid out of the correct accounts and if not, and then SBOA can hold her responsible when her office is audited. If Leanne explains the need for a change in claims and the BOW votes differently, then the BOW members would be held responsible during an audit. Carolyn Pearson made the motion to approve the claims in the amount of \$146,821.91 and with the changes to two appropriation numbers. Second by Randy Strasser. Motion carried. (2-0)


OLD BUSINESS: John Chapman appeared before the BOW requesting the SOP's be approved. Carolyn Pearson noted her desire to have Dick Traeger present before this is addressed. Mayor Strasser noted he did not plan on voting. Carolyn Pearson noted two policemen have approached her with concerns they will be losing two to three vacation days. Leanne explained the SOP does not include benefits. The benefits for the police department are included in the city policy manual and this was voted on by the council earlier this year. It was determined to table this matter until all BOW members are present.

Mike Turchi of BF&S appeared before the BOW with 2 agreements for work. One contract is for water improvements and the second contract is for sewer improvements. Both of these projects will involve the Streetscapes Project and are located in the historic downtown area. The contracts will cover design, surveys and bidding assistance. A 6 block area will be taken care by Stellar and will also take care of lines to IPC. Everything will connect with larger lines, from 4" to 8", and a 10" main will be included. The contract for water is \$37,500. BF&S will work with the stellar committee. The contract for sanitary sewer will be the same 6 block area. Some video inspections will be done requiring digging up and repairs to lines. A 10' pipe will be between 2 manholes and all of this work will require lots of coordination with Dick VanSickle and Stellar. The bidders will need to know what Stellar is doing. BF&S will try to keep from too many change orders but not knowing what is underground makes it impossible to set permanent cost. Mayor Strasser questioned if this is part of Stellar or capital projects. Mike Turchi noted lots of this work will be outside of the 6 block stellar area. Dick VanSickle questioned if Arby's sections was included, would it affect the #'s. Mike Turchi replied the numbers would be up but it would be cost effective to do at one time compared to coming back in later and starting again. Carolyn Pearson made the motion to approve the contract for water projects in the downtown area for


\$37,500. Second by Mayor Strasser. Motion carried. (2-0) It was determined to table the contract for sewer project until the next BOW meeting.

Aaron Lyons, Street Superintendent, appeared before the BOW informing of the resignation of one of his employees. Aaron will put an ad in the paper for "help wanted". Aaron also informed the BOW he has an employee on medical leave due to reinjuring his back. Carolyn Pearson questioned if we had advertised for the vacancy in the water department. Dick VanSickle explained we had advertised, have applications on file but have not interviewed yet. Mayor Strasser noted they will try to do the interviews this week.

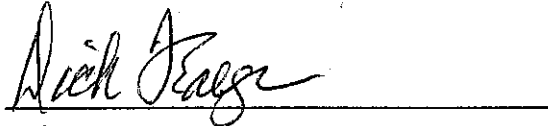
Meeting adjourned at 1:50 P.M.



Mayor Randy Strasser



Carolyn Pearson



Dick Traeger



Leanne Aldrich, Clerk Treasurer