

BOARD OF WORKS
JANUARY 13, 2014
1:00 P.M.

Mayor Randy Strasser called the meeting to order. Carolyn Pearson and Dick Traeger were present for the meeting.

Minutes from the meeting held on December 16, 2013 and a special meeting held on December 31, 2013 were presented for approval. Dick Traeger made the motion to approve the minutes of December 16 and December 31, 2013. Second by Carolyn Pearson. Motion carried. (3-0)

Claims were presented in the amount of \$159,197.37. Carolyn Pearson made the motion to approve the claims as presented. Second by Dick Traeger. Motion carried. (3-0)

OLD BUSINESS:

- A. Matt Burkhart: nothing new on the situation and will table.
- B. Industrial Park: nothing new on the situation and will table.
- C. Aaron Kitchens appeared before the BOW members with a request for payment for F&K Construction for work done on HHH 2C. The amount of the claim is \$145,201.50 and is 100% reimbursable by INDOT. Dick Traeger questioned if this completed the contract with F&K and Aaron noted there is approximately \$250,000.00 remaining on the contract. Some of the work can't be done until spring. The schedule calls for completion of all the work to be completed in May of 2014. Aaron also brought approved change orders for the project. The BOW members agreed to payment for F&K Construction.

Mayor Strasser reported several meetings had been held in regards to the schedules for the bond projects. Meetings with Dick VanSickle and Craig Myers have been to keep to the schedule proposed by BF&S. Mayor Strasser explained the hiring of contractors and purchases will begin.

Mayor Strasser informed the BOW members the policy manual for city employees is completed and will go to the Council tonight. Mayor Strasser hopes to have the manual back on the agenda for the next BOW meeting for approval.

Mayor Strasser requested the BOW members reach a decision concerning the lost vacation days with the change over from the benefits in the SOP to the city manual. Brook McCain lost 8 days and Justin Wilson lost 3 days. Dick Traeger explained he did not want to penalize any employee and felt the days could be added on one time. Dick Traeger noted he did not feel Brook McCain handled the situation properly. Dick explained Brook should have gone to his supervisor first and should not have gone to the clerk or given a copy of his letter to the Comet. Brook explained his supervisor was on vacation and felt it should be handled before the end of the year. Dick Traeger made the motion to add on 8 days vacation time

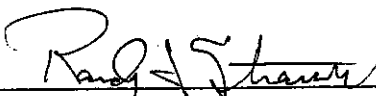
for Brook McCain and 3 days vacation time for Justin Wilson and with the realization this will be a onetime only and must be used during 2014. Second by Carolyn Pearson. Motion carried. (3-0)

Debbie Lowe, Comet reporter, stated she did not receive a copy of the letter from Brook McCain. At this time Brook explained he had also lost another 4 days this year due to changing over to city policy. Mayor Strasser questioned if the BOW members would like to extend the vacation time to be used over 2 years. Dick asked Chief John Chapman what would work best for the department. John explained he can fill in as Brook and Justin work a 2 man shift and he can use night shift employees if needed. It was determined to disregard the previous motion and Dick Traeger made the motion to approve 12 days of vacation time for Brook McCain and 3 days of vacation time to be added for Justin Wilson, one time only and to be used by the end of 2014. Second by Carolyn Pearson. Motion passed. (3-0)

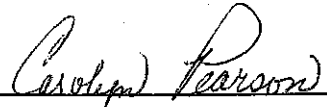
Dick VanSickle, supervisor of Utilities, reported to the BOW he has a copy of the signed right of entry for possible new well field and will be used for exploration and test drilling. If water is found, further negotiations will be needed. The contract is good for 24 months and Peerless stated this was not a problem.

Dick also explained a reimbursement is needed for a customer. Ron Allbaugh has been paying for wastewater service through the lift station on the West Side and it was recently discovered he had never been hooked up to our sewer lines. Mr. Allbaugh had paid \$20 each month since sometime in 2011. The reimbursement is estimated to be around \$600 and Dick will check with the billing clerk for accurate figures. Carolyn Pearson made the motion to reimburse Ron Allbaugh for overpayment. Second by Dick Traeger. Motion carried. (3-0)

Meeting adjourned at 1:40 P.M.



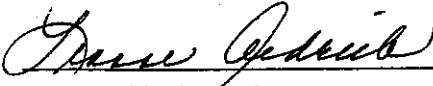
Mayor Randy Strasser



Carolyn Pearson



Dick Traeger



Leanne Aldrich, Clerk Treasurer