

BOARD OF WORKS
OCTOBER 17, 2016
5:30 P.M.

Mayor Shane Evans called the meeting to order and led in the pledge of allegiance to the flag.

Roll call was given and the following were present: Mayor Evans, Sam Deiwert and Dick Bradshaw.

Minutes from the meeting held on the 3rd of October, 2016 were presented for approval. Sam Deiwert made the motion to approve the minutes as presented. Second by Dick Bradshaw. Motion carried. (3-0)

Claims were presented in the amount of \$375,591.21 for approval and payment. There were no questions. Sam Deiwert made the motion to approve the claims as presented and certified by the clerk treasurer. Second by Dick Bradshaw. Motion carried. (3-0)

DEPARTMENT HEADS:

Chief Steve Mullin submitted a written report. Steve did not have any additional item for discussion. The BOW did not have any questions.

Superintendent Dick VanSickle brought two quotes to the BOW for consideration. The quotes are for a pulsar mixing system to be installed in our sludge storage tank. This system is designed for mixing and not aeration. Star Burst submitted a quote of \$13,839.94 and DW Squared's bid was for \$27,256.70. Mayor Evans asked the record show Dick VanSickle tried to get 3 bids but was unable to do so. Mr. VanSickle noted he supports the quote from Star Burst. Dick Bradshaw made the motion to approve the contract with Star Burst with a cost of \$13,839.94. Second by Sam Deiwert. Motion carried. (3-0) Dick VanSickle also reported the information wanted by the BOW on the vector truck replacement. The truck is a 2004, Sterling cab and diesel to diesel. Dick was not sure they would take our old truck as a trade in but stated the old truck would still be good for a smaller community. Sam Deiwert stated he preferred to defer this discussion until a meeting could be held along with water and street to determine what the scope of work could be. Sam Deiwert made the motion to table this decision until a special meeting could be held. Second by Dick Bradshaw. Motion carried. (3-0)

Aaron Lyons did not have any special information for the BOW. Dick Bradshaw questioned the progress on the street projects. Aaron stated the asphalt downtown should be finished Tuesday and while they are here they might try to do the bridge approach. On the Front St. project, they will be pouring the steps this week. Railing will be on the top section and the stairs will have a grab rail. East Main will be completed by the 18th of November. Milestone will attempt to complete the alleys this year. We have prices from Reith Riley and Milestone for 2 projects next year, Armory Rd. and Prince William Rd, that will get dry overlays. These two projects will be paid out of excess funds and the Community Crossing Grant.

Craig Myers responded to Dick Bradshaw's question on well #6. He informed the BOW a meeting with BF&S had been held today. Samples will be done this week and should start up next week.

UNFINISHED BUSINESS:


- a. No change orders from HWC

- b. Mike Turchi will have more information in 5 to 10 days on the requested additional flow From IPC.
- c. Vactor truck was discussed in the department head reports.
- d. Water Connection Policy. Our present policy is silent on provisions, therefore we can allow Craig Myers, Water Superintendent, to approve or deny requests. This issue can be addressed with a resolution with one reading. Dick Bradshaw made the motion to pass BOW Order 2016-2 allowing the water superintendent to approve or deny water connections. Second by Sam Deiwert. Motion passed. (3-0)
- e. Copier: Leanne Aldrich submitted a revised quote from Lafayette Copier. The machine will also do color copies, as well as saddle stitch finishing, stapling and hole punches. The standard maintenance plan will be ongoing. The new quote is for \$7,862. A payment plan could be done but there are funds available in the computer line item as well as the other capital outlay line. A savings of \$2,000+ would be realized if we did not use their 24-month payment plan. Dick Bradshaw made the motion to approve the purchase of the copy machine for \$7,862. Second by Sam Deiwert. Motion carried. (3-0)
- f. Bid Opening for Sewer Project. F&K was the only bid brought to the meeting. BF&S had estimated the cost to be around \$300,000 and the bid from F&K was for \$269,640. All the paperwork was in order and BF&S recommended the bid be taken under advisement and result given at the next BOW meeting.

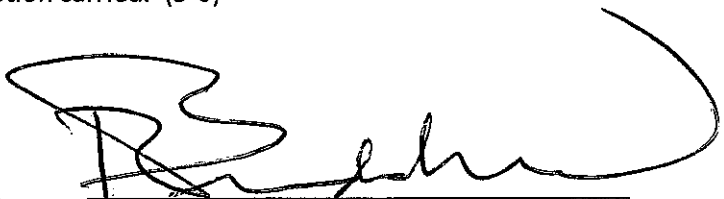
NEW BUSINESS:

- a. Booster Station Telemetry. Our present system could be upgraded but this proposal from Peerless is a better way to handle the situation. If less than 44 hours is used, the charge will be less. Sam Deiwert made the motion to approve the contract for the amount not to exceed \$16,570. Second by Dick Bradshaw. Motion carried. (3-0)
- b. Deposits on water accounts. Presently water deposits are \$50 for residential and \$75 for all other accounts. After a discussion, it was determined to raise the fee to \$100 for residential and \$150 for all other accounts. Sam Deiwert made the motion to approve BOW Order 2016-3. Second by Dick Bradshaw. Motion carried. (3-0)
- c. Bad check and reconnect fees. The ordinance states a set amount for reconnection and bad check fee. The BOW recommends the Common Council amends the ordinance to state a minimum charge of \$25 for each situation. By stating a minimum amount, the BOW can address the rates charged for each fee charge. Sam Deiwert made the motion to approve Resolution 2016-1 for bad check and reconnection fee. Second by Dick Bradshaw. Motion carried. (3-0)

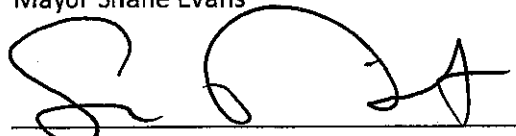
Meeting adjourned at 6:16 PM.



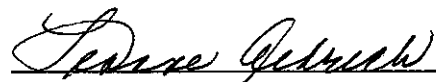
 Mayor Shane Evans



 Dick Bradshaw



 Sam Deiwert



 Leanne Aldrich, Attest