

BOARD OF PUBLIC WORK AND SAFETY  
NOVEMBER 30, 2017  
WORK SESSION  
COUNCIL CHAMBERS – 201 S. UNION STREET  
9:00 A.M.

Mayor Evans called the meeting to order at 9:00 a.m.

All members were in attendance.

Councilman Shockley informed the Board the foam had been installed in the Community Center. The Councilman presented the Board with an estimate for drywall materials and installation. Mayor Evans moved to award the contract to Chavez Construction for \$7,260. Second by Board Member Bradshaw. Motion carried (3-0).

Mayor Evans presented the Board with a draft of reports which could be generated for the Council, Board, and public regarding city matters in 2017. The theorized reports would include summations of the year's work from the Department Heads, Clerk-Treasurer, and Mayor. Other reports to be generated would be a legislative summary and a spending summary. Board Member Bradshaw stated he believes Department Reports would be a good indication of the work that has occurred within the City of Delphi in 2017. Mayor Evans also provided that a summation of Board of Public Works and Safety decisions should be included. The Board also talked about the best ways of disseminating information and provided that the Mayor's process of putting Board and Council packets on Facebook increased transparency and accessibility of public documents to the public.

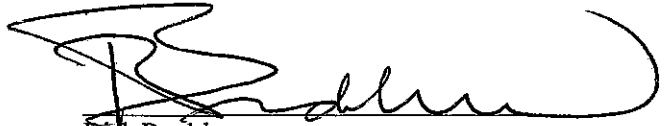
The Mayor presented a list of potential reports or memoranda which could be generated in anticipation of 2018 including a 2018 spending plan, 2018 executive goals, 2018 legislative goals, and a plan for how the 2019 Budget will be formulated. The Board briefly discussed the executive goals to include creating a more vibrant downtown, reducing vacant storefronts, improving Christmas decorations, improving planning and providing the Council and public with future projects, and pursuing a hotel or motel. The Board will continue to generate ideas in the coming month to finalize the executive goals. The Board briefly discussed 2018 legislative goals. Mayor Evans provided examples of ordinances being passed in other communities and the breadth of power afforded to the Council on legislative items. The Mayor also discussed the Governor's legislative goals and how that could be mirrored at the local level. Board Member Bradshaw expressed a desire to see a plan for disseminating information to the public regarding the water and sewer expansion projects. Mayor Evans stated he would draft a plan for the Board. The Board discussed the 2018 spending plan and how the Board could include a hotel feasibility study within the Consulting/Engineering line item as the current study is outdated.

The Mayor presented the Board with items the Police and Street Departments will address over the winter. Within the Police Department, the Mayor identified hosting educational forums, completing daily reports, improving community outreach and visibility, holding department meetings, employee evaluations, continuation of ordinance violation patrols, identifying repairs needed in the department, evidence storage, inventory of assets and expected replacement year, training schedules, and standard operating procedures. Board Member Bradshaw recommended Chief talk to the Delphi and County Chambers and see if they would be interested in organizing and hosting the four forums in 2018. Within the Street and Parks Department, the Mayor identified awarding Heritage Drive concrete work, awarding micro-surfacing work, receiving sidewalk ratings and compiling them into an asset management plan, identifying needs with the storm sewer system, encumbering funds for 2018 Community Crossings projects, gathering estimates for Parks Assessment and improvements, identifying areas within the City of Delphi which require more street lights, awarding the contract for conversion of street lights to LED, identify projects for flood control, and inventory of assets and expected replacement year.

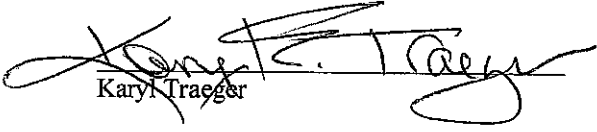
The meeting adjourned at 10:25 a.m.

SUMC

Mayor Shane Evans



Dick Bradshaw



Karyl Traeger



Clerk-Treasurer Leanne Aldrich, Attest