



Agenda

Delphi Common Council

Monday January 6, 2024 6:00 P.M.

Live streamed on Delphi Indiana You Tube Channel

<http://www.youtube.com/@delphiindiana491>

I. Calling to Order

II. Pledge of Allegiance

III. Roll Call Clerk Price

IV. Special Business

- a. Delphi Common Council Pro Tempore selection

V. Reading & Approval of Minutes

- a. December 30, 2024

VI. Department Head Reports

VII. Other Business

- a. CCMG 2023-1 Closeout (Final)

VIII. Unfinished Business

IX. New Business

- a. Proposed Ordinance 2025 -1 Ordinance Enacting and Adopting a Supplement to the Code of Ordinances for the City of Delphi, IN
- b . Proposed Resolution 2025-1 A Resolution Ratifying and Approving certain actions related to construction of The Delphi Water Works and Street Department building for the City of Delphi, Indiana
- c. Proposed Resolution 2025-2 A Resolution Ratifying and Approving prior Transfer of Funds
- d. Proposed Resolution 2025-3 A Resolution Ratifying and Approving prior Disbursement and Transfer of Funds
- e. Council appointments - Northwest Solid Waste District, Transportation Committee, Delphi Redevelopment Commission (2), Carroll County EDC
- f. City of Delphi Department Liaisons (Street-Water-Wastewater-Fire Department-Police Department-Airport)
- g. Delphi Main Street 2025 Contract for Services
- h. Carroll County Economic Development Contract for Services

X. Future Business & Announcements

XI. Miscellaneous Business

- a. Board Comments
- b. Clerk Treasurer Price
- c. Public Comments
- d. Adjournment

Subject to Change

The City of Delphi acknowledges its responsibility to comply with the Americans with Disabilities Act of 1990. To assist individuals with disabilities who require special services (i.e. sign interpretive service, alternative audio/visual devices, and amanuenses) for participation in or access to City-sponsored public programs, services, and/or meetings, the City asks that individuals make requests for these services at least forty-eight (48) hours ahead of the scheduled program, service, and/or meeting. To make arrangements, please contact the City at (765) 564-2097



Common Council Meeting– December 30, 2024
2nd floor City Building 6:00 pm
201 S. Union St. Delphi

Council was called to order at 6:00 pm on the second floor of the city building. Live streamed on Youtube and opened with the Pledge of Allegiance.

Roll call was given by clerk/treasurer-Julie Price. Members present: Kamron Yates, Denny Myers, Doyle Moore, and Spencer Kingery. Cody Nelson and Erin Jubril were absent.

The minutes for December 2nd council meeting was presented for approval. There were no additions or corrections. No discussion for the minutes. Motion to approve the minutes made by Spencer Kingery seconded by Denny Myers. Motion carried and passed. (3-0)

Department Head reports were tabled for year end and beginning of new year until the January 6th council meeting. The yearend dept. head reports have been requested to presented in person.

Other Business:

Common Council meeting dates for 2025 were presented for review. Without any objection or corrections, the dates for 2025 were accepted. Motion to approve the dates made by Denny Myers, seconded by Spencer Kingery. Motion carried and passed. (3-0)

Unfinished Business:

Proposed Ordinance 2024-19 to be approved on second reading. Motion to approve second reading made by Spencer Kingery, seconded by Doyle Moore. Motion carried and passed. (3-0) Proposed Ordinance 2024-19 to be approved on third and final reading. Motion to approve the ordinance made by Spencer Kingery, seconded by Denny Myers. Motion carried and passed. (3-0)

Proposed Ordinance 2024-20 to be approved on second reading. Motion to approve ordinance on second reading made by Spencer Kingery, seconded by Denny Myers. Motion carried and passed. (3-0) Proposed Ordinance to be approved on third and final reading. Motion to approve on third and final reading made by Spencer Kingery, seconded by Doyle Moore. Motion carried and passed. (3-0)

New Business:

Proposed Resolution 2024-25 a resolution to encumber funds presented for approval. Motion to approve the resolution made by Doyle Moore, seconded by Spencer Kingery. Motion carried and passed. (3-0)

Proposed Resolution 2024-26 a resolution to transfer funds presented for approval. Motion to approve the resolution made by Spencer Kingery, seconded by Denny Myers. Motion carried and passed. (3-0)

Future Business:

None

Miscellaneous Business:

None

Board Comments:

Mayor Yates thanked the DPD for keeping Delphi safe despite a year of many challenges. Code enforcement Jazlynn Plunk introduced herself to the council.

Clerk/Treasurer Comments:

Clerk-Treasurer Price commented that it would be a good idea to check in to Keystone doing the city assets because we pay for their software so we could save money having them do our yearly asset reports.

Public Comments:

None

Adjournment

Without objection and no other business or comments, the motion to adjourn Common council was made by Spencer Kingery and seconded by Cody Nelson. Motion carried (5-0) and meeting adjourned at 7:30p.m.

Mayor Kamron Yates

Julie Price, Attest

DELPHI WASTEWATER PLANT
PROTECTING THE ENVIRONMENT
2251 N. State Road #25
DELPHI, IN 46923

PLANT SUPERINTENDENT
RICHARD W. VANSICKLE
Phone 765 564-2313
Email delphiwwtp@gmail.com

2024 YEAR END TOTALS

FUEL – 587.3 gallons

WASTEWATER TREATED – 352,713,000 gallons

BIO-SOLIDS Dewatered – 530 cu/yd

BIO-SOLIDS Liquid – 1,956,000 gallons

CHEMICALS USED

2023 TOTALS

Chlorine (Disinfection) – 11,395 lbs
Sulfur Dioxide (Disinf) - 9,071 lbs
Sodium Aluminate - 20,985 gal
(Phosphorous Control)

9,012 lbs
5,942 lbs
11,764 gal

NITRA – NOX - 18,000 gal
(Oxidizer) – Used at State Road #39 lift station

Granular Chlorine - 3,075 lbs
Used for foaming control

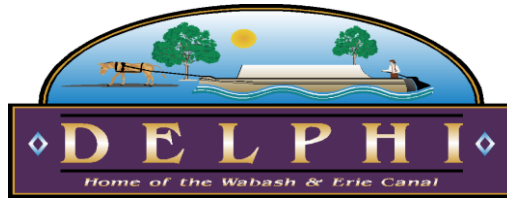
HIGHLIGHTS

1. State Road #39 lift station – new impellers and seal repairs
2. Belt Press – New drive motor and belt sensors
3. Security cameras installed, in June, at the treatment plant
4. Vactor – numerous uses (hydro excavation, cleaning sewer lines, Clarifier Project)
5. Since July 18, we have been dealing with a filamentous foaming problem. Filamentous bacteria create a thick dark foam that sits on top of our oxidation ditches and clarifiers. This issue is related to grease. All of the above extra chemical usage, plus the granular chlorine, is because of this problem. We have been able to remain compliant with our NPDES permit, with the exception of some phosphorous results. The staff has done an excellent job.

Cont'd

6. CLARIFIER PROJECT

Due to weather restrictions, the first major concrete pour did not happen until the end of February. Another major concrete pour, the clarifier floor, was in late April. The wall pours followed. There have been numerous pipe tie-ins, (to new clarifier/from new clarifier). The new clarifier went on-line November 7. Presently, Thieneman Construction is working on the existing east clarifier. Upgrades to the skimmer equipment will commence after some structural work is finished. Then they will do the same to the existing west clarifier.

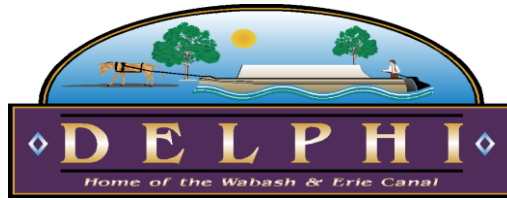


2024 REPORT

JT Doane
Community Development Director

- Continued work with Broadway Broadband (BB) on city fiber internet project.
- Correspondence with BB on city fiber internet project.
- Received DNR approval on 5-year Parks Master Plan.
- Correspondence with Parks Board Steering Committee.
- Correspondence with Parks Board.
- Ribbon Cutting event – Phase 1 – Live.
- Meetings on Interurban Apartments.
- Continued correspondence on Interurban Apartments.
- Continued correspondence on Bowen Estates.
- Streamline permitting process for in-house permits (shed, fence, etc.).
- Streamline permitting process for in-house review to determine in-house or permit review to consultant.
- Parks Master Plan review/strategic planning.
- Meetings on-site for permit application reviews.
- Administrator for review and process for excavation permits.
- Administrator for review and process for sign permits.
- Administrator for review and process of in-house building permit applications.
- Continued serving in capacity for Delphi Main Street (DMS).
- Correspondence with consultant for permitting review/documentation.
- Meetings on Bowen Estates.
- Continued code enforcement work until new hire addressing rank vegetation/noxious weeds/abandoned vehicles/trash/junk.
- Correspondence with DMS BOD on Aspiring-IAMS selection.
- Correspondence with DMS BOD for monthly meetings, event planning and OCRA detail.
- Correspondence with Bowen Estates.
- Planning for DMS Easter Egg Hunt, July 4th Fireworks, Old Settlers, Do-It-In-Delphi Market, Trunk or Treat, Santa on the Square.
- Correspondence for DMS Easter Egg Hunt, July 4th Fireworks, Old Settlers, Do-It-In-Delphi Market, and Santa on the Square.
- Groundbreaking event for Bowen Estates.

- Correspondence with Cobblestone.
- Continued quarterly work on downtown kiosk cabinet updates.
- Serving as President, Delphi Rotary.
- Grant funding secured for Parks Board Movies In the Park equipment purchase.
- Correspondence with Parks Board.
- Meetings with Cobblestone.
- Attended Mayor's Roundtable for Spring 2024.
- Secured funding for Parks Board Movies In the Park equipment purchase.
- Operation Caring – Community Cleanup to remove loose trash/debris from City.
- Continued outreach and delivery for Rain Barrel project.
- Attended meetings at Delphi Opera House regarding Hispanic Heritage Festival.
- Parks Project review for grant funding opportunity – tennis/pickle ball.
- Assembling Technical Advisory Committee (TAC) review on development plans.
- Assembling TAC review on excavation permits.
- Correspondence on excavation permits.
- Serve on DMS Economic Vitality Committee.
- Collaboration for Veterans Memorial Plaza project.
- Work closely with DMS Design Committee for façade improvement applications.
- Promote events, tourism and economic vitality for Delphi regular monthly program at Frankfort radio.
- Contact for façade improvement program application and process.
- Promote events, tourism and economic vitality for Delphi at Lafayette radio.
- Collaboration on planning for Bicentennial Monument project.
- Planning for rehab for downtown mural project.
- Correspondence with OCRA.
- Serve on St. Elizabeth Healthcare (SEH) Advisory Board.
- Attended OCRA Community Exchanges held across the State.
- Attended regional development forums.
- Attended community events hosted by CCEDC and CC Chamber.
- Attended local governmental meetings on development projects.
- Correspondence with KIRPC on SS4A grant.
- Plan to serve on SS4A steering committee.
- Correspondence with developer on new residential development.
- Correspondence with new downtown business owners.
- Correspondence on 2025 grants for Park Project.
- Grant detail for Park Project.
- Façade Program project detail.
- Correspondence on Spring 2025 downtown project.
- Correspondence on DMS event planning for 2025.
- Correspondence with OCRA on Aspiring-IAMS.
- Meeting on project at Bicentennial Monument.
- Review/discussion on Parks Master Plan and Bicycle and Pedestrian Master Plan.



DECEMBER 2024 REPORT

JT Doane
Community Development Director

- Parks project work detail.
- Correspondence on Interurban.
- Correspondence on Bowen Estates.
- Internal Controls video.
- Correspondence on garage permit.
- Meeting on garage permit.
- Board of Works.
- Council.
- Correspondence with Broadway Broadband (BB).
- Correspondence on DMS.
- DMS/OCRA work detail.
- Correspondence on Bowen Estates.
- Correspondence on shed permit.
- Correspondence on Interurban.
- Parks Board Meeting.
- Delphi Rotary.
- Correspondence on sign permit.
- Frankfort Radio.
- OCRA detail.
- Correspondence on shed permit.
- Correspondence on Veterans Memorial Plaza dedication.
- Meeting on 2025 Bicentennial project.
- Correspondence on DMS promotional for holiday shopping and Christmas Tree Walk.
- Correspondence on Bowen Estates.
- Grant research detail.
- Correspondence with DMS.
- Delphi Rotary.
- Santa on the Square detail.
- Veterans Memorial Plaza dedication detail.

- Veterans Banner detail for 2025.
- DMS Meeting detail.
- City Christmas Party.
- Correspondence with DMS on Santa On the Square.
- Veterans Memorial Plaza dedication.
- Correspondence with Broadway Broadband (BB) on city fiber internet project.
- Correspondence with Mr. Smith and Mr. Stanley on Veterans Memorial Plaza Dedication.
- Correspondence with Mr. Leach on Veterans Memorial Plaza Dedication.
- Correspondence with DMS.
- DMS Meeting detail.
- Correspondence on downtown kiosk cabinets.
- Correspondence on shed permit.
- Correspondence on garage permit.
- Correspondence with BB.
- OCRA detail.
- Correspondence on DMS Holiday Shopping and Christmas Tree Walk.
- Correspondence on excavation permit.
- Delphi Rotary.
- Correspondence with Broadway Broadband on city fiber project.
- Correspondence on MakeMyMove.
- Parks project work detail.
- Correspondence on excavation permit.
- Correspondence on 2025 Veterans banners.
- Correspondence on Bowen Estates.
- DMS detail.
- DMS/OCRA detail.
- Meeting on DMS Holiday Shopping and Christmas Tree Walk.
- Promotional detail for Holiday Shopping and Christmas Tree Walk.
- Correspondence on Park project.
- DMS work detail.
- Correspondence on excavation permit.
- Correspondence on sewer issue with BB and contractors.
- Correspondence with Street Superintendent Lyons and Wastewater Superintendent Vansickle regarding sewer issue from fiber internet work.
- DMS on DMS December Meeting.
- Correspondence on shed permit.
- Correspondence on Bowen Estates.
- Correspondence with Consultant Luzier on Bowen Estates.
- MakeMyMove meeting.
- DMS December Meeting.
- Delphi Rotary.

- TAC detail.
- Correspondence on excavation permit.
- Correspondence with OCRA/DMS.
- Correspondence on excavation permit.
- Correspondence on 2025 Building permit detail.
- Housing project groundbreaking in Monticello.
- Correspondence on façade improvement program.
- Correspondence on shed permit.
- Correspondence on Frontier/NIPSCO.
- Correspondence with BB.
- Flagpole detail from DOH to City Building.
- Veterans banner detail.
- Correspondence on vehicles blocking US 421.
- Parks grant detail.
- Correspondence on food truck inquiry.
- Correspondence on 2025 parks project.
- Excavation permit detail.
- Parking detail.
- Façade program detail.
- Correspondence with DMS on Maestro.
- Correspondence on Bowen Estates.
- Correspondence on NIPSCO.
- Parks grant detail.
- MakeMyMove detail.
- Correspondence on shed permit.
- Meeting on regulatory detail for prospective food truck inquiry.
- Correspondence on façade improvement detail.
- Correspondence with DMS/OCRA.

Delphi Police Department

2024 Year End Report

Background and History:

The City of Delphi has maintained a population between 2,087 and 3,042 since 1900. In recent years Delphi has experienced substantial growth and investments in retail, restaurants, and housing development. The Interurban apartment building recently opened and is already over 70% leased. This building is a testament to the coordination, motivation, and hard work of City of Delphi officials to bring the largest housing investment in Carroll County's history to Delphi. The fact that it is already over 70% leased is a testament to the quality of life in Delphi maintained in part by the Delphi Police Department and the desire of people to be a part of our great City.

The progress will continue with Bowen Estates, a 3 phase housing development, quickly taking shape. When the project is complete it will have added 175 single family homes to the Delphi housing landscape. The combination of these projects should add approximately 800 residents to Delphi's population. That is an increase of over 25%.

All Delphi Police Department personnel work patrol. DPD does not have the manpower to have multiple divisions as larger police departments do. However, the City Council authorized specialty pay for Liaison Positions including Parks & Trails, Schools, Sports, and Events. Cities in the United States with a population of 10,000 or less have an average of 3.8 Officers per 1,000 citizens. By this number DPD should have 11 Officers instead of 9 and expand to 15 Officers once the above mentioned residential development projects are complete.

Delphi Police Department Roster by Rank

Effective 12-13-24

Chief Nathan LaMar
Sgt Colin Deckard
Sgt Alex Parkinson
Officer Justin Wilson
Officer Clint McLeland
Officer Daron Dennis
Officer Jensyn Reef

Officer Adam Hobson
Officer Randy Martin

Employee Change of Status 2024

Officer Promotions	From	To
Alex Parkinson	1 st Class Officer	Sergeant
Daron Dennis	Probationary	Patrolman

Officer Appointments	Name	Date
Officer	Jensyn Reef	02-05-24
Officer	Adam Hobson	05-06-24
Officer	Randy Martin	09-03-24

Officer Resignations	Rank	Date
Charles Kent	1 st Class Officer	04-01-24

Award Recipients

Lifesaving Award – Officer McLeland
Medal of Valor – Officer Wilson

Code Enforcement

In the fall of 2024 the City of Delphi added a Code Enforcement position and asked DPD to oversee this new division. DPD Car 3, an AWD 2019 Ford PIU with approximately 75,000 miles on it, was retired from the fleet and moved to the Code Enforcement vehicle. This replaced the Chevy Impala that had mechanical issues and was only front wheel drive. Jazlynn Plunk was chosen as the Code Enforcement Officer and comes to us from the Carroll County Jail. DPD equipped Officer Plunk with a body camera and less lethal options such as OC spray and a Taser. The Taser purchased was a used, refurbished model. Officer Plunk was certified on these tools by in house instructors Officer Reef and Officer McLeland. Officer Plunk has hit the ground running and is entering cases on a daily basis. She is also in charge of enforcing the City's parking ordinances including 2 hour parking in the business district.

Equipment obtained

- Gas powered golf cart – funded by grant from Duke Energy
- Lights, siren, and graphics for golf cart – funded by Auto Glass Express, Complete Auto & Tire, Duke Energy, Kane Automotive, JDS Golf, and Eagle Customs
- 1 ballistic windshield funded by Duke Energy
- 1 ballistic windshield funded by Remember Officer Noah Shanavaz Foundation
- 6 ballistic windshields funded by JAG Grant
- 8 Axon in car cameras including back seat camera and ALPR – funded by JAG Grant
- 3 Flock cameras (1 split 3 ways with CCSO and Prosecutor's Office, 2 funded by JAG Grant). Average Traffic counts from 170,000-275,000 plate reads per 30 days. (December 176,616 plates read, 147,415 of those plates are unique)
- 2 Flock cameras (scheduled for install last week of December, funded by PDFCC Grant)
- Switched from Glock 41 (.45cal) handguns to Glock 45 (9mm) handguns with Holosun optic including simuntion training guns.
- 7 Ford PIU squad cars obtained in 2023 were outfitted and put in to service in 2024. These vehicles have new graphics, push bumpers, full light bars, single cell prisoner transport systems, and were still cheaper to outfit than previous years.
- Every squad car equipped with AED, trauma kit and water rescue throw bag (partially funded by IFCU), glass breaker/seat belt cutter, and fire extinguisher. DPD attempted to obtain grant funding for trauma kits, water rescue throw bags, and fire extinguishers from the Health Dept but these were denied. Every squad car also equipped with large can of OC.
- Rifle rated plates to slide in to existing body armor.
- 2 less lethal shotguns.
- Clear "POLICE" shield.
- Entry tools including bolt cutters, maul, and Halligan tool.
- Refurbished APX radio for 137. \$1,900 vs \$5,000 new.
- DJI Mavic 3T drone. This is the same model that CCSO has for operability and redundancy between the 2 departments. Drone class with 2 free seats scheduled for March.
- DPD tent with back wall and table cover (Opioid Settlement Fund)
- DPD coolers with custom wrap.
- Pink police patches for Breast Cancer Awareness Month
- AT&T cell boosters for the City Building (funded by AT&T FirstNet)

- Stuffed animal and blanket donations from throughout the community and across the country. Officers hand these items out to kids on traffic stops and calls for service.

Training

DPD personnel completed 1,322 hours of training.

- Sgt Deckard became Carroll County's only Child Passenger Seat Technician
- Officer Hobson attended Interview and Interrogation (free school via MCTC)
- Officer Wilson, Officer Hobson, and Officer Martin attended breath test class.
- Officer Dennis and Officer Martin attended The Street Smart Cop/Pro-Active Patrol Tactics in Whitestown, IN.
- Sgt Parkinson attended First Line Supervision school in Tipton, IN.
- Officer McLeland attended Axon Taser school in South Bend, IN.
- Officer McLeland and Officer Reef went to the National Guard flight safety briefing.
- Officer Reef attended Less Lethal Instructor school in Lagrange, IN and is now able to certify all DPD Officers on less lethal weapons.
- Sgt Parkinson attended Vehicle CQB Training in Bedford, IN. This training was free thanks to Always Forward Training LLC.
- Sgt Deckard completed FTO School.
- Chief LaMar attended Chief School at ILEA.
- Officer McLeland and Officer Dennis attended CIT Training.
- Officer Wilson attended Active Shooter Instructor Recert School in Lafayette, IN.
- All Officers attended CQB Training hosted at the Camden, IN range instructed by Always Forward Training LLC.
- All Officers completed Stop Stick training.

Calls for service

Number of Calls	CFS
2	10-50 CAR/DEER
83	10-50 PD
3	10-50 PI
5	10-50 UNKNOWN
8	ABANDONED VEH
67	ALARM BUSINESS

13	ALARM RESIDENTIAL
1	ALARM/FIRE
41	ANIMAL
3	ANIMAL BITE
2	ASSAULT
59	ASSIST ANOTHER AGENCY
1	ATL
6	BATTERY
2	BEHAVIORAL
4	BURGLARY
10	CHILD ABUSE
3	CHILD CUSTODY
1	CHILD MOLESTATION
1	CHILDBIRTH
39	CITIZEN ASSIST
18	CIVIL
143	COMPLAINT
3	COURTESY TRANSPORT
1	CRIMINAL DAMAGE
2	CRIMINAL MISCHIEF
1	DEATH INVESTIGATION
1	DEATH NOTIFICATION
84	DISABLED VEHICLE
2	DISORDERLY CONDUCT
15	DISTURBANCE
1	DNR COMPLAINT
17	DOMESTIC-BATTERY
15	DOMESTIC-VERBAL
18	DRUG COMPLAINT
1565	EXTRA PATROL
1	FAILURE TO STOP
1	FALL
1	FARM ANIMAL
7	FIGHT
4	FIRE
202	FOLLOW-UP
964	FOOT PATROL
7	FRAUD
24	FUNERAL ESCORT
19	GENERAL DISPATCH
33	GOLF CART INSPECTION
14	HARRASSMENT
1	HEADACHE

7	HIT AND RUN-PD
166	INFORMATION
3	INTOXICATED DRIVER
14	INTOXICATED SUBJECT
8	INVASION OF PRIVACY
28	JUVENILE COMPLAINT
1	JUVENILE RUNAWAY
8	LOST PROPERTY
5	MENTAL SUBJECT
3	MISSING JUVENILE
2	MISSING PERSON
1	MISSING PROPERTY
13	NOISE COMPLAINT
1	NOTIFICATION
1	ODOR INVESTIGATION
2	OFF DUTY ASSIST
4	OPEN DOOR
56	ORDINANCE VIOLATION
276	PARKING COMPLAINT
13	PREMISE CHECK
8	RAILROAD MALFUNCTION
39	RECKLESS DRIVING
16	RECOVERED PROPERTY
90	RETURN TX
11	ROADWAY OBSTRUCTION
6	SCAM
3	SEXUAL MISCONDUCT
3	SHOTS FIRED
1	SOLICITOR COMPLAINT
1	SPEEDING VEHICLE
3	STOLEN AUTO
1	SUBJECT STOP
6	SUICIDAL SUBJECT
2	SUICIDE ATTEMPT
18	SUSPICIOUS ACTIVITY
63	SUSPICIOUS PERSON
66	SUSPICIOUS VEHICLE
38	THEFT
19	THREAT
34	TITLE/VIN CHECK
32	TRAFFIC COMPLAINT
14	TRAFFIC HAZARD
4173	TRAFFIC STOPS

15	TREE DOWN
14	TRESPASS
1	UNCONSCIOUS SUBJECT
33	UNKNOWN PROBLEM
14	UNWANTED SUBJECT
9	UTILITY
275	VEHICLE RELEASE
23	WARRANT SERVICE
75	WELFARE CHECKS

TOTAL CALLS 2024: 9236

Reports taken

ASSIST - 25
 BATTERY - 9
 CHILD MOLEST - 2
 CONFINEMENT - 2
 DEALING IN CONTROLLED SUBSTANCES - 5
 DOMESTIC BATTERY - 14
 DWS - 82
 HARASSMENT - 8
 HTV - 6
 INFORMATION - 302
 INTIMIDATION - 8
 NEVER RECEIVING LICENSE - 45
 NO INSURANCE MISD - 4
 OWI - 24
 POSSESSION OF MARIJUANA - 57
 POSSESSION OF METH - 11
 POSSESSION OF PARAPHERNALIA - 18
 PUBLIC INTOXICATION - 1
 PUBLIC NUDITY - 1
 RAPE - 1
 SEXUAL BATTERY - 1
 SEXUAL MISCONDUCT/W MINOR - 1
 THEFT - 17

TOTAL – 654

Crash reports taken

73 property damage crashes

8 personal injury crashes

(2021 94/6, 2022 77/7, 2023 74/6)

Traffic stops, warnings, tickets, and impounds

Traffic stops: 4,173 (average 11.72 per day, 0.48 per hour)

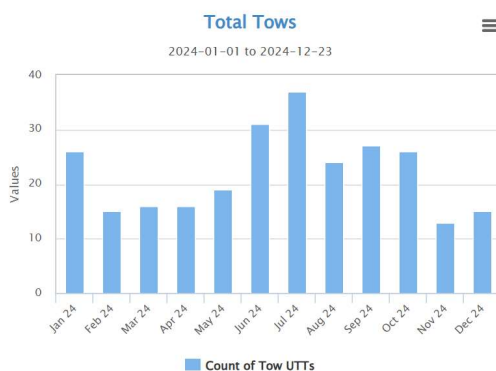
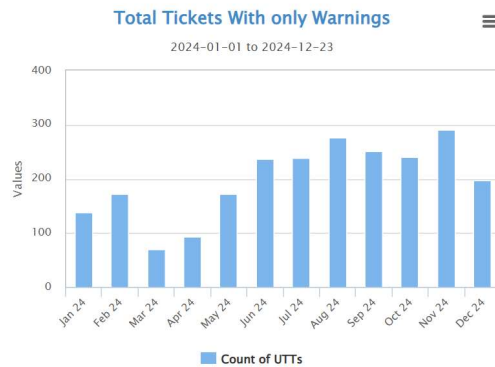
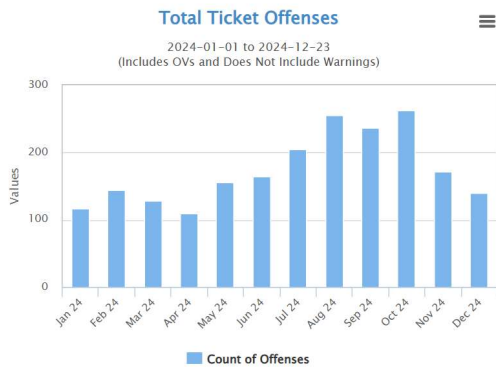
Traffic stops resulting in warning or ticket: 3,913 (average 10.99 per day, 0.46 per hour)

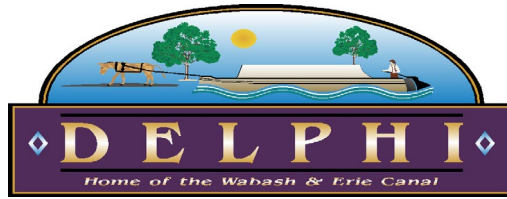
Warning offenses: 2,376 (average 6.67 per day, 0.28 per hour)

Ticket offenses: 1,799 (average 5 per day, 0.21 per hour)

*multiple warning and ticket offenses possible per stop

Vehicles impounded: 265 (average 0.74 per day)





Street & Parks Department 2024 Year End Highlights

- CCMG 2023-1 (Indiana & Union Streets) was completed and with it came resurfaced roadways, 4200 lin. ft. of public walk, 2663 lin. ft. of curb, all new handicap ramps and new water main.
- The Front Street Road project that was to be in conjunction with the Interurban Apt. project did get started but will not be completed until next spring.
- Bowen Estates completed, and the infrastructure and roads should be handed over to the city shortly.
- Completed the construction of the new Maintenance Facility
- 30 plus trees removed due to being unsafe or that were in conflict with road projects. We did have 15 replanted as well.
- Installed new metal on the old pole barn next to the Interurban apartments.
- With the help of the Parks Board and Community Development Director JT Doane, the Parks Department is hosting Movie Nights in Riley Park.

Street & Parks Department December Highlights

- Finished leaf pick-up
- Assisted with the Christmas Parade
- Repaired Street lights on Main & Market Streets
- Installed plows and spreaders in preparation for winter
- Started Fleet Maintenance
- No work was done on the Interurban/Front St project

City of Delphi Water Works

BOW and Council Meeting

1/6/2025

Highlights

- Read meters.
- Sent out 4 each Fluoride and Bacti Samples
- Total Gallons pumped 31.218 Million Gallons
- 96 Locate Requests
- 45 Daily Service Calls
- Daily checking of High and continuous consumption users (107 total for the month)
- Daily checking of meter communication alarms (59 total for the month)
- Fixed Telemetry Line at Deer Creek Tank
- Patched Utility Cuts
- Dirt Work From Utility Work
- Helped with yard waste
- Changed 10" Check Valve at Well #7
- Fixed Chlorine Analyzer at Well #7
- Repaired 4" water leak on Cottage Street
- Vehicle Maintenance

Thank you,

Craig A. Myers

Water Superintendent



INDIANA DEPARTMENT OF TRANSPORTATION

100 North Senate Avenue
Room N758 - LPA
Indianapolis, Indiana 46204

PHONE: (855) 463-6848
LPAQuestions@indot.in.gov

Eric Holcomb, Governor
Mike Smith, Commissioner

Date: 12/31/2024

Delphi
201 South Union St.
Delphi, IN 46923

RE:	Community Crossing Matching Grant – 2023-1 Funds – Receipt of Project Close Out
Sponsor:	Delphi
DES #:	2300353
Project Description:	HMA Overlay, Minor Structural

Dear Mayor Yates:

This letter is to inform you that INDOT has received your Closeout Calculation Sheet, the Closeout Letter, and supporting documentation for the above referenced project. INDOT has conducted a review and found that the documentation appears to be complete.

Please remember, the LPA is required to maintain all books, accounting records, and other documents for auditing purposes. Per the executed Local Roads and Bridges Matching Grant Agreement, Section 8 Audits and Maintenance of Records, “Grantee shall submit to an audit of funds paid through this Grant Agreement, and shall make all books, accounting records and other documents available at all reasonable times during the term of this Grant Agreement and for a period of three (3) years after final payment for inspection by the State or its authorized designee.”

If you have any questions regarding this project, please contact your District Program Director.

Sincerely

Marcia Blansett

Marcia Blansett
Local Program Director
LaPorte District

ORDINANCE NO. 2025-01

ORDINANCE ENACTING AND ADOPTING A SUPPLEMENT TO THE CODE OF ORDINANCES FOR THE CITY OF DELPHI

WHEREAS, the Common Council of the City of Delphi has passed a number of Ordinances since the last codification of the Delphi Code on February 5, 2024; and

WHEREAS, Indiana Code § 36-1-5-3 provides that the legislative body of a unit shall codify, revise, rearrange, or compile the ordinances of the unit into a complete, simplified code, excluding formal parts of the ordinances.

WHEREFORE, IT IS HEREBY ORDAINED by the Common Council of the City of Delphi, Indiana that:

Section 1. The Code of Ordinances of the City of Delphi, Updated January 6, 2025, is hereby adopted by reference as if set out in its entirety.

Section 2. Such code shall be deemed published as of the day of its adoption and approved by the Common Council. The Clerk-Treasurer is hereby authorized and ordered to retain such code to be kept on file in the Office of the Clerk-Treasurer.

Section 3. This Ordinance shall be in full force and effect from and after its passage and approval by the Mayor. Previous ordinances in conflict therewith are hereby revoked.

Passed and adopted by a majority of the Common Council of the City of Delphi, Indiana, this 6th day of January, 2025.

Kamron Yates, Presiding Officer

Attest: Julie Price, Clerk-Treasurer

Approved / Vetoed by me, the Mayor, this 6th day of January, 2025.

Kamron Yates, Mayor

Attest: Julie Price, Clerk-Treasurer

RESOLUTION NO. 2025-01

A RESOLUTION RATIFYING AND APPROVING CERTAIN ACTIONS RELATED TO CONSTRUCTION OF THE DELPHI WATER WORKS AND STREET DEPARTMENT BUILDING FOR THE CITY OF DELPHI, INDIANA

WHEREAS, the City of Delphi, Indiana (the "City") has previously undertaken a project to construct a new Water Works and Street Department Building (the "Water and Street Building");

WHEREAS, the City previously entered into a Build-Operate-Transfer (BOT) Agreement with BW Construction, LLC ("BW Construction") to construct the Water and Street Building;

WHEREAS, the City previously obtained a loan in the amount of \$2,000,000.00 from Security Federal Savings Bank (the "Loan") for the purpose of paying BW Construction to construct the Water and Street Building;

WHEREAS, the City disbursed payments to BW Construction from the Loan funds;

WHEREAS, the City would make payments on the Loan, with half of the monies contributed from the Street Department budget and half of the monies contributed from the Water Works Department Funds; and

WHEREAS, pursuant to Indiana Code 36-1-4-16, the City may ratify any prior action of the City or its officers or employees if that action could have been approved in advanced through resolution of the Common Council of the City of Delphi, Indiana.

NOW, THEREFORE, IT IS RESOLVED by the Common Council of the City of Delphi, that:

SECTION 1. Actions Defined. The actions taken by the City described in the recitals are incorporated herein by reference.

SECTION 2. BOT Agreement with BW Construction. The Council hereby affirms, ratifies, and approves the prior actions taken by the Council, the Mayor and / or any other authorized officer of the City to negotiate, finalize, deliver, and execute the BOT Agreement with BW Construction for the construction of the Water and Street Building. The Council further affirms, ratifies, and approves the BOT Agreement and any other necessary and related documentation executed and delivered in the process of executing and delivering such BOT Agreement.

SECTION 2. Loan. The Council hereby affirms, ratifies, and approves the prior actions taken by the Clerk-Treasurer and / or any other appropriate officer of the City to secure the loan in the amount of \$2,000,000.00 from Security Federal Savings Bank for purposes of paying BW Construction for constructing the Water and Street Building. The Council further affirms, ratifies, and approves any such documents executed and delivered pursuant to securing said loan.

SECTION 3. Payments to BW Construction. The Council hereby affirms, ratifies, and approves the prior actions of the Clerk-Treasurer and / or any other appropriate officer of the City to disburse payments to BW Construction from the approved Loan funds. The Council further authorizes and directs the Clerk-Treasurer to continue to disburse payments to BW Construction from the Loan funds, as necessary.

SECTION 4. Payments on Loan. The Council hereby affirms, ratifies, and approves the prior actions of the Clerk-Treasurer and / or any other authorized officer of the City to disburse payments on the Loan from monies contributed in half by the Street Department budget and in half by the Water Works Department Funds. The Council further authorizes and directs the Clerk-Treasurer to continue to disburse such funds in repayment of the Loan.

SECTION 5. Authority. The Council hereby affirms, ratifies, and approves the authority of the President of the Council, the Mayor, the Clerk-Treasurer, or any other authorized officer of the Council or the City, in the name and on behalf of the City, to have taken or cause to be taken all prior actions described herein.

SECTION 6. Severability. If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph, or provision shall not affect any of the remaining provisions of this Resolution, which shall remain in full force and effect.

SECTION 7. Interpretation. Unless the context or law clearly requires otherwise, references herein to statutes or other laws include the same as modified, supplemented or superseded from time to time.

SECTION 8. Effectiveness. This Resolution shall be in full force and effect from and after its passage.

ALL OF WHICH IS RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DELPHI ON THIS 6TH DAY OF JANUARY, 2025.

Kamron Yates, Presiding Officer

Attest: Julie Price, Clerk-Treasurer

Approved/Vetoed by me, the Mayor this 6th day of January, 2025.

Kamron Yates, Mayor

Attest: Julie Price, Clerk-Treasurer

RESOLUTION NO. 2025-02

A RESOLUTION RATIFYING AND APPROVING PRIOR TRANSFER OF FUNDS

WHEREAS, the City of Delphi, Indiana (the "City") previously transferred \$85,000.00 from the Sewage Capital Improvement Fund (Fund 6204) to the Sewage Operation Fund (Fund 6201) due to a shortage in the Sewage Operation Fund; and

WHEREAS, pursuant to Indiana Code 36-1-4-16, the City may ratify any prior action of the City or its officers or employees if that action could have been approved in advanced through resolution of the Common Council of the City of Delphi, Indiana.

NOW, THEREFORE, IT IS RESOLVED by the Common Council of the City of Delphi, that:

SECTION 1. Transfer of Funds. The Council hereby affirms, ratifies, and approves the prior transfer of \$85,000.00 from the Sewage Capital Improvement Fund (Fund 6204) to the Sewage Operation Fund (Fund 6201).

SECTION 2. Authority. The Council hereby affirms, ratifies, and approves the authority and prior actions of the Clerk-Treasurer to transfer such funds from the Sewage Capital Improvement Fund to the Sewage Operation Fund due to a shortage in the Sewage Operation Fund.

SECTION 3. Interpretation. Unless the context or law clearly requires otherwise, references herein to statutes or other laws include the same as modified, supplemented or superseded from time to time.

SECTION 4. Effectiveness. This Resolution shall be in full force and effect from and after its passage.

ALL OF WHICH IS RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DELPHI ON THIS 6TH DAY OF JANUARY, 2025.

Kamron Yates, Presiding Officer

Attest: Julie Price, Clerk-Treasurer

Approved/Vetoed by me, the Mayor this 6th day of January, 2025.

Kamron Yates, Mayor

Attest: Julie Price, Clerk-Treasurer

RESOLUTION NO. 2025-03

A RESOLUTION RATIFYING AND APPROVING PRIOR DISBURSEMENT AND TRANSFER OF FUNDS

WHEREAS, the City of Delphi, Indiana (the "City") previously disbursed \$79,200.00 from the General Fund to the Indiana Natural Resources Foundation for the Wetland Mitigation Credit (the "Disbursement");

WHEREAS, the City transferred \$79,200.00 from the Sewage Capital Improvement Fund to the General Fund to repay the General Fund for the Disbursement;

WHEREAS, pursuant to Indiana Code 36-1-4-16, the City may ratify any prior action of the City or its officers or employees if that action could have been approved in advanced through resolution of the Common Council of the City of Delphi, Indiana.

NOW, THEREFORE, IT IS RESOLVED by the Common Council of the City of Delphi, that:

SECTION 1. Disbursement of Funds. The Council hereby affirms, ratifies, and approves prior disbursement of \$79,200.00 from the General Fund to the Indiana Natural Resources Foundation for the Wetlands Mitigation Credit.

SECTION 2. Transfer of Funds. The Council hereby affirms, ratifies, and approves the prior transfer of \$79,200.00 from the Sewage Capital Improvement Fund to the General Fund in repayment of the Disbursement.

SECTION 3. Authority. The Council hereby affirms, ratifies, and approves the authority and prior actions of the Clerk-Treasurer to disburse funds from the General Fund to the Indiana Natural Resources Foundation and to transfer funds from the Sewage Capital Improvement Fund to the General Fund in repayment of the Disbursement.

SECTION 3. Interpretation. Unless the context or law clearly requires otherwise, references herein to statutes or other laws include the same as modified, supplemented or superseded from time to time.

SECTION 4. Effectiveness. This Resolution shall be in full force and effect from and after its passage.

ALL OF WHICH IS RESOLVED BY THE COMMON COUNCIL OF THE CITY OF DELPHI ON THIS 6TH DAY OF JANUARY, 2025.

Kamron Yates, Presiding Officer

Attest: Julie Price, Clerk-Treasurer

Approved/Vetoed by me, the Mayor this 6th day of January, 2025.

Kamron Yates, Mayor

Attest: Julie Price, Clerk-Treasurer

CONTRACT FOR SERVICES
CITY OF DELPHI, INDIANA
AND
DELPHI MAIN STREET

THIS GOVERNMENT SERVICES AGREEMENT (the “**Agreement**”) is entered into on this the _____ day _____, 20____(the “**Execution Date**”), by and between the **City of Delphi, Indiana** (the “**City**”) and **Delph Main Street, Inc.** (hereinafter “**DMS**”).

Recitals

WHEREAS, the City has a need for services promoting economic revitalization, historic preservation, Delphi’s cultural heritage, and civic pride; and

WHEREAS, the City desires to engage DMS to render certain activities necessary for community and economic development within the Delphi Main Street area (See attached map, Exhibit A); and

WHEREAS, the City desires to engage DMS to render certain assistance in connection with development and retention of businesses, renovation of buildings, education of the public, holding of community events, promotion of local businesses and the community, and the establishment of private/public partnerships within the DMS area;

Accordingly, the parties agree:

A. Scope of Services. DMS shall provide the following services (collectively, the “**Services**”):

- (1) Create and maintain an inventory of businesses and vacancies in the DMS area;
- (2) Plan and oversee community events which bring residents and visitors to the downtown including:
 - (a) Easter Egg Hunt;
 - (b) Old Settlers Festival;
 - (c) Farmers/Vendors’ Market;
 - (d) Trunk or Treat
 - (e) Do-It-In-Delphi;
 - (f) Santa on the Square
 - (g) Other events approved by the DMS board of directors and Board of Works;
- (3) Promotion of downtown area businesses;
- (4) Administer the façade improvement program on behalf of the City;
- (5) Plan and implement business training programs;
- (6) Encourage participation in BizExcel Business Planning & Management Course.

B. Term. The period of performance of the Services shall commence on October 1, 2022 and extend through December 31, 2025 (the “**Term**”).

C. Compensation. The City agrees to compensate DMS **\$3,750** per quarter for the duration of the Term, beginning January 1, 2025, for a total annual compensation of \$15,000.00 Compensation will be submitted for payment and paid in the following months: January, April, July, and October.

- D. **Reporting.** DMS will provide quarterly written reports detailing the services provided under the terms of this agreement and will make verbal reports to the Common Council from time to time, but at least quarterly.
- E. **Amendments.** The City may, request changes in the Scope of Services, Section A of this Contract, of the Delphi Main Street to be performed hereunder. Such changes which are mutually agreed upon by and between the City and the Delphi Main Street shall be incorporated in written addenda to this Contract.
- F. **Personnel.** The Delphi Main Street represents that it will be responsible for execution of the services under this Contract. All services required hereunder will be performed by DMS or its agent and all individuals engaged in the work shall be fully qualified and shall be authorized or permitted under State and local law to perform such services.
- G. **Corporation Records Maintenance.** DMS shall maintain accounts and records, meeting minutes and account for all costs pertaining to this contract and such other records as may be necessary to assure proper accounting for all funds. These records will be made available for audit purposes and will be retained for seven (7) years after the expiration of this Contract unless permission to destroy them is granted.
- H. **Compliance with Local Law.** The Corporation shall comply will all applicable laws, ordinances and codes of the State and Local governments.
- I. **Termination.** Either party may withdraw from this Agreement at any time and for any reason upon giving the other party thirty (30) day's written notice.
- J. **Binding Agreement.** This Agreement and the covenants and obligations herein shall be binding upon the parties hereto, and extend to and be binding upon, and inure to the benefit of, their respective successors.
- K. **Severability.** The parties acknowledge that if a dispute arises between the parties out of this Agreement that it is the intent of the parties that any provision found to be unlawful or unenforceable by a court shall be severable from the remainder of this Agreement, leaving said remainder in full force and effect.
- L. **Entire Agreement.** This Agreement constitutes the entire agreement and understanding between the parties and replaces and superseded any prior agreements or understandings between the parties pertaining to the subject matter of this Agreement.

[Signatures on Following Page]

IN WITNESS WHEREOF, the City and DMS have executed this Agreement as of the Execution Date listed in the introductory statement.

City of Delphi, Indiana

Delphi Main Street, Inc.

By: Kamron Yates, Mayor

By: Jess LaMar, President

Attest: Julie Price, Clerk-Treasurer

Attest: Joe Mayfield, Treasurer

*This instrument prepared by Miriam E. Robeson, Robeson Law, LLC
19 S Division Street, Flora, Indiana 46929, (574) 967-4958, miriam@robeson-law.com.*

**CONTRACT FOR PROFESSIONAL COMMUNITY AND ECONOMIC DEVELOPMENT
SERVICES
BY AND BETWEEN
DELPHI, INDIANA
AND
CARROLL COUNTY ECONOMIC DEVELOPMENT CORPORATION**

THIS CONTRACT, entered into, as of 4th day of December 2023, by and between Delphi, Indiana (hereinafter referred to as the City) and the Carroll County Economic Development Corporation, (hereinafter referred to as the Corporation).

WHEREAS, the City has a need for professional services as related to community and economic development activities in Carroll County, Indiana; and

WHEREAS, the City desires to engage in certain activities necessary for development of the community and economic base of City and Carroll County, Indiana and

WHEREAS, the City desires to engage the Corporation to render certain assistance in connection with such undertakings of the Carroll County.

NOW, THEREFORE, the parties hereto do mutually agree as follows:

A. Scope of Services. The Corporation shall perform all necessary services under this contract in conjunction with and respecting the City; and shall do, perform, and carry out, in a satisfactory and proper manner, as determined by the City, the following:

1. Business and Industrial Recruiting and Plant Expansions: The Corporation shall work with, and act as, the coordinator of industrial recruiting and plant expansion activities for the City. These activities shall include actively seeking new industry to locate in the City and Carroll County and assisting local industry with plant expansion.

The primary objective of this activity is:

- (a) to retain the jobs currently located in the City and Carroll County;
- (b) provide expansion opportunities to local industry which will result in more jobs; and
- (c) recruit new business to locate in the City and Carroll County resulting in an expanded tax base and increase in job opportunities for county residents.

2. Infrastructure Development: The Corporation shall work, with the City in developing road systems, develop county-wide water and/or sewer projects, develop options for any other project deemed necessary by the City as related to the overall community and economic development of the City and Carroll County.

B. Time of Performance. The services of the Corporation commence on January 1, 2024 and to extend to December 31, 2027.

C. Compensation. The City and the Corporation agree that fees paid by the City to the Corporation shall be calculated and paid as follows:

1. The Corporation will be funded by compensation paid by participating incorporated cities and towns located in Carroll County and by Carroll County.

2. The Corporation shall establish an annual budget for its operations for a fiscal year and shall notify the City of the amount of said budget sufficiently in advance of the effective date of said budget so that the City may give consideration of said amount in establishing its own budget for the ensuing fiscal year. The Corporation shall supply the City with its annual budget.

3. The population figure used for contract amount is based on the 2020 population for budget planning purposes. Delphi population was **2961**; multiplied by \$12.00, the 2024 contract amount is **\$35,532.00**. In 2025 the contract is based on \$12.50 per person, the contract amount is **\$37,012.50**. In 2026 the contract is based on \$13.00 per person, the contract amount is **\$38,493.00**. In 2027 the contract is based on \$13.50 per person, the contract amount is **\$39,973.50**.

4. The population of the City and of Carroll County shall be derived from the official census most recent to the date of fee computation.

D. Changes. The City may, from time to time, request changes in the Scope of Services, Section A of this Contract, of the Corporation to be performed hereunder. Such changes, including any increase or decrease in the amount of the Corporation's compensation, which are mutually agreed upon by and between the City and the Corporation shall be incorporated in written addenda to this Contract. The Corporation may request a change in the maximum amount payable by the City in the event that said maximum amount does not provide just compensation for services provided hereunder. Such changes which are mutually agreed upon by and between the City and the Corporation shall be incorporated in written addenda to this Contract.

E. Personnel. The Corporation represents that it will be responsible for execution of services under this Contract. All services required hereunder will be performed by the Corporation or its agent and all individuals engaged in the work shall be fully qualified and shall be authorized or permitted under State and local law to perform such services.

F. Corporation Records Maintenance. The Corporation shall maintain accounts and records, including personnel and financial records, adequate to identify and account for all costs pertaining to this contract and such other records as may be deemed necessary to assure proper accounting for all project funds. These records will be made available for audit purposes and will be retained for seven (7) years after the expiration of this Contract unless permission to destroy them is granted.

G. Findings Confidential. All of the reports, information, data, etc., prepared or assembled by the Corporation under this Contract are confidential and the Corporation agrees that they shall not be made available to any individual or organization without prior written approval of the City.

H. Copyright. No report, maps, or other documents produced in whole or in part under this Contract shall be the subject of an application for copyright by or on behalf of the Corporation.

I. Compliance with Local Law. The Corporation shall comply with all applicable laws, ordinances and codes of the State and Local governments.

J. Term and Termination. This contract shall expire December 31, 2027, provided; however either party hereto may withdraw from this agreement upon giving the other party one-year written notice.

No cause for withdrawal need be stated in such notice and upon the passage of one year from the delivery of said notice; this agreement shall terminate and be of no further force or effect.

K. Participation. The parties hereto agree the success of this agreement in meeting and fulfilling the objectives and scope of service as above mentioned depends upon the participation of and payment of appropriate compensation to the Corporation by the incorporated municipalities of Flora, Burlington, and Camden. In the event a majority of said municipalities or Carroll County fail to enter into an agreement with the Corporation on the same terms as compensation as provided in Paragraph C above, then this agreement shall be null and void and of no effect. In a like manner, should a majority of said municipalities or Carroll County withdraw from a similar agreement with the Corporation as to compensation, then on the effective date of that majority withdrawal, this agreement shall become null and void and of no further effect.

L. Representation. The Delphi City Council shall have the right to appoint three Delphi residents to the Board of Directors. The appointees shall be appointed to three-year staggered terms. Additionally, the Delphi City Council may designate one of their members to serve as an ex-officio Director.

IN WITNESS WHEREOF, the City and Corporation have executed this Contract as of the date first above written.

CITY OF DELPHI, INDIANA

ATTEST: *Laura Geddes*
Delphi Clerk-Treasurer

By: *Arute A. Werling*
Mayor, City of Delphi

CARROLL COUNTY ECONOMIC
DEVELOPMENT CORPORATION

ATTEST: *M. Marnie Roberson*
CCEDC Secretary

By: *Bob Stensho*
CCEDC President